ZOOM MEETING INSTRUCTIONS

Many of you will have already used Zoom for online meeting and therefore will be well versed on how to join a meeting. For those of you who haven’t you will have received the link below on the accompanying email. Instructions are repeated below.If you click on the link you will be taken to a further window which will ask you to allow the Zoom app to download. If you would prefer to install the app before the meeting then please download it from this address <https://zoom.us/download>

Instructions on how to join the meeting are listed below – please select the version appropriate to your device.

The link to the meeting is Join Zoom Meeting  
<https://us02web.zoom.us/j/86468940834?pwd=ZkpuakxBZXZqa1NpR0xMTXlubFZqQT09>  
  
Meeting ID: 864 6894 0834  
Passcode: 777332

**How to join a Zoom meeting: What are the requirements?**

To join a Zoom meeting, a host first has to create a meeting and share the invite URL or meeting ID. You do not need a Zoom login to join a meeting, all you need is that meeting URL or ID.

Once the host starts the meeting, participants can join unless the host enabled the option allowing participants to join before the host arrives.

Alternatively, as we note below, you can sign up for Zoom with your contact info, and then your fellow Zoom users can use those details to 'call' you without an invite URL.

**How to join a Zoom meeting on desktop by downloading the app**

1. [Download the Zoom desktop app](https://zoom.us/download) on your Mac or PC.
2. Open the Zoom app.
3. Click join a meeting.
4. Enter the meeting ID and your name, and set audio/video permissions.

**How to join a Zoom meeting on desktop via meeting invite link**

1. Click on the meeting invite URL that the host shared via email or text.
2. Open the Zoom app.
3. Approve the request for permission to use your computer's audio and camera.

Depending on the meeting's set-up, you may enter the meeting right away, you may need to wait for the host to arrive first or you may be placed into a waiting room that the host controls.

Once you're in the meeting, learn [how to see everyone on Zoom](https://www.tomsguide.com/uk/news/how-to-see-everyone-on-zoom) in the grid format.

**How to join a Zoom meeting through a web browser**

You don't need to install any extra software to join or even host a Zoom meeting. You can do it all through a web browser.

1. Click on the meeting invite URL that the host shared via email or text.
2. A new tab will open on your preferred web browser. If you don't have the Zoom desktop app installed, the page will urge you to download the app.
3. Ignore that and skip down to the small print: "If you cannot download or run the application, join from your browser."
4. Click the highlighted text in "join from your browser".
5. Sign in with your name to join the meeting.

**How to join a Zoom meeting on mobile (iPhone, Android)**

(Image credit: Zoom)

1. Download the [Zoom app for iOS](https://apple.sjv.io/c/221109/795481/7613?subId1=tomsguide-gb-1333460031802841000&u=https%3A%2F%2Fapps.apple.com%2Fus%2Fapp%2Fzoom-cloud-meetings%2Fid546505307) or for [Android on Google Play](https://play.google.com/store/apps/details?id=us.zoom.videomeetings&hl=en_US), and set it up using your contact information — which the host can use to "call" you. Then, either
2. Your app will ring when the host "calls" you (*Accept the call*)  
   *or*
3. Open the mobile app.
4. Tap on "Join a Meeting."
5. Enter the meeting ID and your name and set audio/video permissions.  
   *or*
6. Tap on the meeting invite URL that the host shared via email or text, which will open the Zoom app. *The app may ask for permission to use your phone's camera.*

Again, depending on the meeting's set-up, you may enter the meeting right away, you may need to wait for the host to arrive first or you may be placed into a waiting room that the host controls.